

Corporate Finance Analyst (ACA qualified)

Full-time, London office (five days a week)

About Corbett Keeling

Corbett Keeling is an independent corporate finance firm advising owner-managed, family-owned and private equity-backed businesses on company sales, mergers and acquisitions and capital raising. For more than 30 years, we've helped UK business owners achieve cash, certainty and chemistry in their transactions, typically in the £10m to £150m lower mid-market range. We bring a buyer's-eye view, strong sector insight and an international network through our Globalscope partners. More at www.corbettkeeling.com.

The role

Join a close-knit team delivering sell-side and capital-raising mandates for owner-managed businesses across the UK. It's a natural step for a qualified accountant to move into corporate finance/M&A, with close support, generous coaching and early client exposure. You'll work day to day with a Manager and Deal Director, supporting live transactions from first meeting to completion, while also helping with business development and marketing activity.

How we work

- We start with our PRO Review to get each client deal-ready and aligned on value and priorities
- Service is personal, honest and precise. Clients hear from us promptly and clearly
- We focus on outcomes that deliver cash, certainty and chemistry

Responsibilities

- Support live transactions, keeping actions and timetables on track
- Build financial models and valuations; test scenarios and check calculations
- Research potential buyers and help shape longlists and shortlists
- Help draft Information Memoranda and other deal documents
- Prepare presentations and briefing notes for client and buyer meetings
- Produce meeting notes, schedule calls and maintain diligent records
- Set up and maintain data rooms and diligence trackers
- Maintain accurate administration and filing for each transaction
- Uphold our standards on confidentiality, compliance and record-keeping

Business development and marketing

- Research sectors, companies and recent M&A transactions
- Support the management of the cold-outreach programme: build target lists, draft letters/emails, coordinate print and post
- Support the management of response pipeline: monitor replies, book calls and meetings, prepare short briefing notes, log outcomes in the CRM and track performance
- Prepare tailored pitch materials and research packs for meetings
- Contribute to PRO Reviews and follow-up actions
- Keep our CRM accurate and up to date
- Produce BD/KPI reports (fortnightly and quarterly)
- Report completed transactions to public databases

About you

- ACA qualified
- Degree (2:1 or above) from a Russell Group university
- Strong financial modelling and analysis
- Clear written communication
- Confident with Excel, PowerPoint and Word and quick to learn new tools and methods
- Attention to detail, initiative and the ability to prioritise under pressure
- Professional, collaborative and resilient; a team player with strong people skills

Our values

We take pride in the quality of our advice and the way we deliver it. We do the right thing by our clients, even when it is harder, and we expect the same integrity, clarity and care in how we work with each other.

What's on offer

- Competitive salary, plus profit share
- 25 days' holiday plus bank holidays
- Training, mentoring and direct exposure to experienced advisers and live deals
- A supportive, entrepreneurial culture and room to grow

Apply

Please send your CV and a short covering letter to tilly.okane@corbettkeeling.com.

Equal opportunities

We're committed to equal opportunities and welcome applications from all qualified candidates. If you need any adjustments during the process, please let us know.

Privacy notice

Any personal information you share will be used solely for recruitment purposes and handled in line with data protection law. For more details, please see our privacy policy at www.corbettkeeling.com.